

**ENTERPRISE, PLANNING AND INFRASTRUCTURE
COMMITTEE BUSINESS**

Following the Meeting of 11 September 2012

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update (new updates in bold)</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 18	<p><u>Berryden Corridor – Transport Infrastructure Improvements</u></p> <p>The Committee resolved to approve the preferred option for progression to detailed design (i.e. the so-called “Do Something” option for the corridor, in association with a bus gate at Bedford Road/Powis Terrace), and that the officials report back on detailed design, costs and programming.</p>	<p>Definitive dates for the major transportation projects are difficult to provide as much of the work required to get to the next key stage for reporting will either be several months away or at least more than 12 months - in which case we don't have committee dates, and as always subject to budget and resource availability. Strategic Transport Projects reports which contain updates on all these projects are provided to the Committee by way of a report or bulletin as and when necessary.</p> <p>As per the update of 24 May funding has been secured for this financial year to enable development boundaries to be established.</p> <p>Suggest that this may now be considered for removal as future progress on this item will be recorded in the Strategic and Local Transport update report which is now on every cycle of the Committee</p>	Margaret Bochel		No report required this financial year

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2.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 19	<p><u>(1) Access from the North – An Integrated Transport Solution - (2) Access from the North Proposals “Third Don Crossing”</u></p> <p>The Committee resolved, amongst other things to request a regular report back on progress in these matters, including the development of a Delivery Programme.</p>	<p>At its meeting on 18 January, 2011, the Committee resolved:-</p> <p>(a) agree, in principle, the provisional programme for delivery of the ‘Access from the North’ integrated transport proposals;</p> <p>(b) instruct officers to continue discussions with BEAR and Transport Scotland regarding options on the trunk road network;</p> <p>(c) instruct officers to progress schemes from the full delivery list as priority and funding would permit, subject to consultation and referral to future Committees as required; and</p> <p>(d) to instruct officers to keep the Committee up to date with progress of the delivery plan as timescales might be amended subject to agreement of future years spend profiles of the Non-Housing Capital budget and other relevant sources of funding.</p> <p>Future updates will be provided as funding is identified for delivery of this programme. It is proposed to</p>	Margaret Bochel		

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			<p>update Members on an annual basis on progress of the whole programme, with separate reporting should individual elements require further Committee decisions. Where key progress is made during the year, ad-hoc updates can be provided as part of the bulletin or included within the Strategic Transport projects update report.</p> <p>A progress report was considered on 31 May 2012.</p> <p>Suggest that this may now be considered for removal as future progress on this item will be recorded in the Strategic and Local Transport update report which is now on every cycle of the Committee.</p>			
3.	Housing and Environment Committee 16.02.10 article 20	<p><u>Furnishings Contract</u></p> <p>The Committee resolved to request officers to submit a report to the Enterprise, Planning and Infrastructure Committee exploring the possibility of the overall amendment of the Council's procurement procedures to take account of social enterprises etc.</p>	At its meeting on 31 May 2010, the Committee resolved, amongst other things, to instruct officers within Corporate Governance to continue to work on the development of a robust corporate policy on the use of community benefit clauses within the Council's procurements, and that the policy be submitted to a future meeting of the Committee for approval.	Craig Innes	31.05.12	22.01.13

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			<p>At its meeting on 13 September, 2011, the Committee noted that a report seeking approval of a guidance policy on delivering community benefits through procurement would be considered by the Corporate Policy and Performance Committee on 22 September, 2011, and that if approved, officers would report to the next meeting of the Enterprise, Planning and Infrastructure Committee with a user friendly guide to the policy specifically for this service.</p> <p>The Corporate Procurement Unit ("CPU") are taking a lead on community benefits and will shortly be providing officer training on this topic. Category Managers are now aligned to Services and this will allow them to provide a more tailored Service on issues such as community benefits. It is therefore thought that the CPU will be able to cater for the previously identified needs in respect of community benefits. An update report on the Council's use of the community benefit clauses will be submitted in the next 6-9 months to ensure that community benefit needs are being met.</p>			

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			<p>It is the intention of the Head of Procurement to submit a report to the next EP&I Committee to advise of recent tender exercises, the outcomes of which will be known at that time, where it has been possible to introduce community benefit clauses.</p> <p>There are a number of tenders, containing community benefit clauses specifically relating to apprenticeship schemes on construction projects which are being actively assessed at the moment. There is also a number of forthcoming requirements where the clauses will be added and Officers are scoping out as to how best specify and weight them from experience gained from the initial tenders to ensure maximum benefit is offered by interested parties.</p> <p>The CPU had hoped to advise the Committee of this progress at the November meeting but this will now be presented to the January 2013 Committee</p>			

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4.	Enterprise, Planning and Infrastructure 23.02.10 article 27 Council Budget 10.02.11	<p><u>Aberdeen Western Peripheral Route – Progress Report</u></p> <p>The Committee resolved to instruct officers to provide a further report to the appropriate Committee during the procurement process providing an updated cost estimate and programme</p> <p><u>General Fund Revenue Budget 2011/2012 and Indicative 2012/2013 to 2015/2016 Budget</u></p> <p>To instruct the Director for Enterprise, Planning and Infrastructure to enter into negotiations with the Scottish Government with a view to having the 3rd Don crossing delivered as part of the Aberdeen Western Peripheral Road Scheme and report back to the relevant Committee on the progress and outcome.</p>	<p>An appeal by Mr Walton against the judgement of Lord Tyre ([2011] COSH 131) sitting in the Outer House of the Court of Session was heard before Lords Clarke, Bonomy and Philip sitting in the Inner House of the Court of Session between 13th & 16th December 2011.</p> <p>Their Lordships delivered their judgement on 29th February 2012 dismissing the appeal.</p> <p>Following the issuing of the judgement, the unsuccessful party has a statutory right of appeal within 42 days to the UK Supreme Court in London, which acts as the final court of appeal for all United Kingdom civil cases. Mr Walton on the 12 April 2012 submitted an appeal to the UK Supreme Court. A date for a hearing has yet to be set.</p>	Margaret Bochel		06.11.12

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			<p>An appeal by Mr Walton against the judgement of Lord Tyre ([2011] COSH 131) sitting in the Outer House of the Court of Session was heard before Lords Clarke, Bonomy and Philip sitting in the Inner House of the Court of Session between</p> <p>13th & 16th December 2011. Their Lordships delivered their judgement on 29th February 2012 dismissing the appeal.</p> <p>A further appeal against that decision was made to the UK Supreme Court and was heard on 9th and 10th July.</p> <p>A report is on the current agenda.</p>			

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5.	Enterprise, Planning and Infrastructure 15.03.11 article 4	<p><u>Parking Charges/Emissions-based Permit System</u></p> <p>The Committee resolved, amongst other things, in relation to recommendations from the Controlled Areas Parking Working Group -</p> <p>(i) to agree that a review of parking charges and entitlement set by other Council services be undertaken and reported to the Enterprise, Planning and Infrastructure Committee for consideration and possible revision;</p> <p>(ii) to request officers to submit a detailed report on the possibility of establishing a city wide emissions-based permit system, on the proviso that such a proposal would be revenue neutral to the Enterprise, planning and Infrastructure Committee at its meeting on 13 September, 2011;</p>	<p>An update on these are as follows:-</p> <p>(i) All other relevant Services within ACC have been contacted to request details of the locations within their service where charging occurs and to request details of the charges applied. Officers are still awaiting a response and the review may return to the Committee at its meeting on 31 January, however it is more likely to be reported on 31 May 2012;</p> <p>(ii) In relation to resolution iii, work regarding the possibility of establishing a city wide emissions-based permit system is ongoing; this will be considered at the Controlled Parking Areas - Working Party on 3 February 2012. Thereafter, the proposal will be developed in conjunction with the review of 2012/2014 parking charges to be undertaken in autumn 2012 and reported to Committee in Spring 2013.</p>	<p>Hugh Murdoch</p> <p>Margaret Bochel</p>	13.09.11	Spring 2013
6.	Enterprise, Planning and Infrastructure 13.09.11 article	<p><u>South Aberdeen Coastal Regeneration Project (SACRP) – Programme Developments</u></p>		Gerry Brough	31.05.12	

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	24	The Committee resolved, amongst other things, agree to receive a report back to the Enterprise, Planning and Infrastructure Committee in the April/May 2012 cycle, linking coastal regeneration initiatives into the mainstream development of climate change adaptation strategies and flood risk management.				
7.	Enterprise, Planning and Infrastructure 13.09.11 article 39	<p><u>Greenbrae Cycle Project</u></p> <p>The Committee resolved, amongst other things, to instruct officers to report back to this Committee on an annual basis on progress/ impact and intermittently as legislative decisions required.</p>	<p>Progress will be included in the Strategic and Local Transport Projects Update Report.</p> <p>Suggest that this may now be considered for removal as future progress on this item will be recorded in the Strategic and Local Transport update report which is now on every cycle of the Committee.</p>	Margaret Bochel		
8.	Enterprise, Planning and Infrastructure 13.09.11 article 41	<p><u>Green Badge Scheme</u></p> <p>The Committee resolved to instruct officers to review the possible impact on the City Council's Green Badge scheme and to report back to a future meeting of the Committee following consultation with interested parties.</p>		Hugh Murdoch	31.01.12	
9.	Enterprise, Planning and	<p><u>Technical Advice Note : The Repair And Replacement Of</u></p>	The Scottish Government have recently issued new guidance on	Margaret Bochel	31.05.12	6.11.12

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	Infrastructure 15.11.11 article 17	<p><u>Windows And Doors</u></p> <p>The Committee resolved, amongst other things, to agree that following completion of the relevant consultation, any comments received and subsequent amendments to the draft advice note be presented to a future meeting of the Enterprise, Planning and Infrastructure Committee.</p>	<p>the historic environment and on permitted development rights. This means that the document will have to be re-written. A report will be submitted in November 2012.</p> <p>There is a report included on this agenda.</p>			
10.	Enterprise, Planning and Infrastructure 15.11.11 article 18	<p><u>Supplementary Guidance : Wind Turbine Development In Aberdeen City</u></p> <p>The Committee resolved, amongst other things, to agree that following completion of the relevant consultation, any comments received and subsequent amendments to the draft Supplementary Guidance be presented to a future meeting of the Enterprise, Planning and Infrastructure Committee.</p>	<p>Officers have had to carry out a Strategic Environmental Assessment on this Supplementary Guidance which is almost complete. However, SNH have indicated that we may also be required to carry out a Habitats Regulation Assessment (basically to see if the guidance would affect the River Dee Special Area of Conservation). We would intend reporting back after we do these and carry out the necessary consultation.</p> <p>There is a report included on this agenda.</p>	Margaret Bochel	31.05.12	6.11.12
11.	Enterprise, Planning and Infrastructure 31.01.12 article 42	<p><u>Audit Scotland Report On Transport For Health And Social Care – Self Assessment And Action Plan</u></p>	<p>At this stage there is still one Health Transport Action Plan (HTAP) partner organisation to go through their self assessment. This is expected imminently following</p>	Margaret Bochel	31.05.12	22.01.13

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		<p>The Committee resolved, amongst other things, to request officers to report back to the Committee at its meeting on 31 May, 2012, with a detailed action plan setting out how the Council and partner organisations would tackle the areas for development following self assessment and how the Council would meet the recommendations as set out by the Audit Scotland report.</p>	<p>which all self assessments will be collated and an action plan will be drawing up as a collective with all HTAP partners. As we are not at this stage yet, officers are not able to provide the requested action plan report to Committee at this cycle.</p> <p>We are not able to report the requested action plan for this cycle. We have still not seen the self-assessment from Scottish Ambulance Service and therefore are still unable to prepare a collective Action Plan with our partner organisations. It is important that there is a joint approach to the action plan therefore we can not do this in isolation.</p> <p>All partner organisations Self-Assessments have been completed and the HTAP are cross referencing all assessments, in order that the areas needing improvement across the agencies are identified and a full action plan can be produced. It is anticipated that this can be reported to the January Committee.</p>			

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12.	Enterprise, Planning and Infrastructure 31.05.12 article 6	<p><u>Four Traffic Orders – Outcome Of Main Statutory Advertisement Stage – Newhills Avenue</u></p> <p>The Committee resolved to approve the recommendations in the report with the exception of (b)(ii) in relation to Newhills Avenue, where the Committee requested that the proposal for Newhills Avenue be removed from the Aberdeen City Council (City Wide Traffic Management Measures) (No 2), and that officers explore the possibility of providing five, rather than four, car parking spaces at the bend of Newhills Avenue, and re-commence the traffic regulation order process.</p>	This scheme is about to go out to a combined Initial Statutory and public advert where the results will be reported to the January Committee	Hugh Murdoch Jane MacEachran	6.11.12	22.01.13
13.	Enterprise, Planning and Infrastructure 31.05.12 article	<p><u>On-street Parking Charges at Foresterhill and Garthdee</u></p> <p>The Committee resolved, amongst other things, in relation to recommendation (d) from the Controlled Areas Parking Working Group, (Article 6 of the minute of 5 April) to agree to postpone the increase of on-street parking charges in both the Foresterhill and Garthdee Zones until a review of NHS Grampian's new parking scheme had been undertaken and that officers report back to the Committee at this time.</p>	A report is on the current agenda in relation to the Garthdee area.	Hugh Murdoch	22.01.13	

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14.	Enterprise, Planning and Infrastructure 31.05.12 article 28	<p><u>Ashley Lane, Cornhill Drive/Ash-Hill Drive, Craigshaw Crescent, Midstocket View, North Deeside Road (Lane At 229/231), Peterculter, North Deeside Road, Peterculter, North Deeside Road, Peterculter, Old Skene Road, Kingswells, Oscar Road, Provost Graham Avenue, Royal Court, Queen's Road, Summerhill Road, Virginia Street, Pharmacy/Residential Development At Learig, Kingswood Drive, Kingswells And Wellheads Drive, Dyce</u></p> <p>The Committee resolved to:-</p> <p>(i) approve the proposals, in principle, with the exception that officers promote the proposed 'at any time' waiting restrictions on the west side of North Deeside Road (Lane at 229/331), Peterculter, as well as the east side, and instruct officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required, and if no significant objections were received, then to progress with the public advertisement and report the results to a future meeting of the Enterprise,</p>	These schemes have gone out for initial statutory consultation and no objections were received therefore these will now proceed to public advert and return to a future committee.	Hugh Murdoch Jane MacEachran	6.11.12	

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		<p>Planning and Infrastructure Committee; and</p> <p>(ii) instruct officers to commence the combined statutory consultation for the traffic order for the list of Blue Badge parking spaces and to report back to a future meeting of the Enterprise, Planning and Infrastructure Committee.</p>				
15.	Enterprise, Planning and Infrastructure 31.05.12 article 31	<p><u>Strategic And Local Transportation Projects Update Report</u></p> <p>The Committee resolved, amongst other things, to:-</p> <p>(i) instruct the Director of Enterprise, Planning and Infrastructure to bring a further report to the Enterprise, Planning and Infrastructure Committee reporting on any potential conflict between the Development Framework and the preferred option for a permanent site for the Bridge of Don Park and Ride;</p> <p>(ii) agree that in the interim the current site continue as a temporary Park and Ride location; and</p> <p>(iii) request that the Director of Enterprise, Planning and Infrastructure further discuss all possible site opportunities and</p>	There is an update report included on this agenda.	Margaret Bochel	6.11.12	

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		provide a detailed report back on all options to a future meeting of the Enterprise, Planning and Infrastructure Committee.				
16.	Housing and Environment 22.05.12 article 10	<p><u>Housing Car Parking – Permit And Enforcement Consultation Results</u></p> <p>The Housing and Environment Committee agreed, amongst other things, to defer recommendation (d) pending a committee report on parking and a broader report on parking policy which will incorporate the Housing Revenue Account and parking that the Enterprise, Planning and Infrastructure Service is responsible for.</p>		Hugh Murdoch Donald Urquhart	6.11.12	22.01.13
17.	Enterprise, Planning and Infrastructure 11.09.12 article 16	<p><u>City Events Programme 2013/14</u></p> <p>The Committee agreed:- (1) that officers report back to the Committee in early 2013 providing information in relation to the Festive Communities Grant, specifically identifying the benefits of the grant, outlining previous and present uptake figures and geographical spread, and advising what the grant monies had been spent on previously; and (2) that officers review the arrangements for the Santa Parade and Christmas Lights Switch-on</p>		G Brough	22.01.13	

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	Finance and Resources 04.10.12 (article 22)	<p>event, specifically with an option that they be held jointly, and report back to the Committee in early 2013 in this regard.</p> <p>Note that officers will submit a report to the Enterprise, Planning and Infrastructure Committee prior to the end of February 2013, assessing the potential for a 2013 Hogmanay event and requesting approval of an appropriate budget to deliver a safe, inclusive and enjoyable family event in 2013.</p>				
18.	Enterprise, Planning and Infrastructure 11.09.12 article 20	<p><u>Management of Events in Parks and Open Spaces</u></p> <p>The Committee agreed to request that officers report back to the appropriate Committee on how future events of the type described are to be managed in Park and Ride sites.</p>		G Brough	22.01.13	
19.	Enterprise, Planning and Infrastructure 11.09.12 article 21	<p><u>Visit Aberdeen Business Plan</u></p> <p>The Committee agreed to request officers to submit a report to the next meeting of the Committee, confirming the support needed from the Council to enable Visit Aberdeen to undertake the activities, and deliver the outputs, set out in their business plan.</p>	A report is included on the agenda for consideration.	G Brough	06.11.12	06.11.12

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20.	Enterprise, Planning and Infrastructure 11.09.12 article 23	<p><u>Aberdeen The Smarter City: A Strategy for 2020</u></p> <p>The Committee agreed to instruct officers to report back to the Committee in August 2013 with the strategy and implementation plan for approval</p>		M. Bochel	August 2013	
21.	Enterprise, Planning and Infrastructure 11.09.12 article 24	<p><u>West Huxterstone, Kingswells Masterplan</u></p> <p>The Committee agreed :- (1) to delay consideration of the report until the next meeting of the Committee, during which time officers to consult with Kingswells Community Council on the Masterplan; and (2) that officers be instructed to report back to the next meeting of the Committee on the masterplanning process and to also receive a presentation in this regard</p>	There is a report included on this agenda.	M. Bochel	06.11.12	
22.	Enterprise, Planning and Infrastructure 11.09.12 article 25	<p><u>Various Small Scale Traffic Management and Development Associated Proposals (New Works)</u></p> <p>The Committee agreed:- (1) to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation</p>		H Murdoch	Date to be confirmed.	

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		<p>orders required as described in the report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee;</p> <p>(2) to instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking spaces and report back to a future meeting of this Committee.</p> <p>(3) in terms of the proposal for Foresterhill Road, to note in relation to Councillor Cormie's request that the speed limit extension be monitored, that as part of the statutory consultation process officers would receive feedback from partners including Grampian Police and NHS Grampian, and would report back to the Committee following the consultation period.</p>				
23.	Enterprise, Planning and Infrastructure 11.09.12 article 26	<p><u>(1) The Aberdeen City Council (A96/Old Meldrum Road/Mugiemoss Road, Aberdeen) (Shared Pedestrian/Cycle Path) (Amendment) Order 2012; and</u></p> <p><u>(2) The Aberdeen City Council (Dubford/Greenbrae Area) (Various Footways)(Redetermination of Means of Exercise of Public Right</u></p>		H Murdoch	September 2014	

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		<p><u>of Passage) Order 2012.</u></p> <p>The Committee agreed that officers be instructed to report back in two years time on how these Traffic Orders have progressed.</p>				
24.	Enterprise, Planning and Infrastructure 11.09.12 article 29	<p><u>Extension of Pay by Phone Parking</u></p> <p>The Committee agreed to instruct officers to report back on the feasibility of paying parking charges by credit/debit cards at parking machines</p>		H. Murdoch	22.01.13	
25.	Enterprise, Planning and Infrastructure 11.09.12 article 32	<p><u>Palmerston – Revised Traffic Management and Controlled Parking Zone Proposals</u></p> <p>The Committee agreed:-</p> <p>(1) to instruct officers to progress the preliminary design of the traffic management proposals and Controlled Parking Zone;</p> <p>(2) to instruct officers to establish cost estimates for the traffic management proposals and Controlled Parking Zone and develop a business case for the Controlled Parking Zone; and</p> <p>(3) to instruct the appropriate officers to report back on the findings of the above to a future Committee meeting.</p>		H. Murdoch	Date to be confirmed	

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26.	Enterprise, Planning and Infrastructure 11.09.12 article 33	<p><u>Permit Misuse Policy</u></p> <p>The Committee agreed to instruct officers to report back to the Committee in November on the levels of misuse and with draft policies, procedures, actions and any financial implications arising from resources to address the misuse of parking permits and Blue Badges.</p>		H Murdoch	06.11.12	
27.	Enterprise, Planning and Infrastructure 11.09.12 article 38	<p><u>Bus Shelter Advertising Contract</u></p> <p>The Committee agreed:- (1) to instruct officers to enter negotiations with Clear Channel with the aim of agreeing a reduced term for the Bus Shelter Advertising Contract; and (2) to instruct officers to report back on the outcome of the above negotiations and with a plan for retendering the Contract and Variation</p>	Letter to Clear Channel has been drafted and is with the Legal team for progressing.	M Bochel	22.01.13	
28.	Enterprise, Planning and Infrastructure 11.09.12 article 4	<p><u>Speed Limit Review</u></p> <p>The Committee agreed:- (1) to Instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in the</p>		Hugh Murdoch	22.01.13	

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		<p>report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee;</p> <p>(2) to report back on the feasibility and costs for converting existing 20's Plenty Zone speed limits to mandatory 20mph speed limits; and</p> <p>(3) to report back on reducing the speed limit on (1) the A944 city boundary at Westhill to Hazlehead from 50mph to 40mph, including the possible introduction of fixed speed cameras for enforcement and all costings associated with the proposal, consulting with Aberdeenshire Council in the production of this report; and (2) Skene Road from 50mph to 40mph as a result of the West Huxterstone, Kingswells development, including all associated costings.</p>				
29.	Enterprise, Planning and Infrastructure 11.09.12 article 13	<p><u>Traffic Management</u></p> <p>The Committee agreed that officers report back to the Committee on the feasibility of utilising the projected underspend within the revenue budget in 2012/13 for road, pavement and street lighting repairs.</p>		Hugh Murdoch	22.01.13	